Hello Mr Jim moony Dated: 12/07/2014

As I talk to you about off licence, I will surrender the off licence, if the councils sure me that hot food licence (restaurant, late night refreshment licence) is granted and after that I have clear the off licence stock of shop and hot food equipment and fittings it will take two to three months. After that I promise you that before starting restaurant i will surrender off licence to council.

As per the minimum requirement I am agree with you and full fill the following necessary requirements.

1. CCTV **will be** provided in the form of a recordable system, capable of providing pictures of EVIDENTIAL QUALITY in all lighting conditions particularly facial recognition.

Cameras shall encompass all ingress and egress to the premises.

Equipment MUST be maintained in good working order, be correctly time and date stamped, recordings MUST be kept in date order, numbered sequentially and kept for a period of 31 days and handed to Police on demand (provided that the police will allow reasonable time for the recording to be obtained in the event that the request for recordings is made at a time when the premises are closed. The Recording equipment and tapes/discs shall be kept in a secure environment under the control of the DPS or other responsible named individual. In the event of technical failure of the CCTV equipment the Premises Licenses holder/DPS MUST report the failure to the Police on contact number 0300 333 3000 immediately.

- 2. When or if necessary situations I shall maintain a register of Door Supervisors which will be kept on the premises showing the names and addresses of the Door Supervisors, their badge numbers and shall be signed by the Door Supervisors as they commence and conclude duty. The register shall be made available on demand for inspection by an 'authorized person' (as defined by Section 13 of the Licensing Act 2003) or the police or an authority Officer of the SIA.
- 3. An incident log must be kept at the premises, and made immediately available on request to an 'authorized person' (as defined by Section 13 of the Licensing Act 2003), an authorized Herefordshire Trading Standards Officer or the Police, which must record the following:
  - (a) All crimes reported to the venue
  - (b) All ejections of patrons
  - (c) Any complaints received
  - (d) Any incidents of disorder
  - (e) Seizures of drugs or offensive weapons
  - (f) Any faults in the CCTV system
  - (g)Any visit by a relevant authority or emergency service
- 4. Prominent, clear and legible signage (in not less than 32 font bold) shall be displayed at all exists to the premises requesting the public to respect the needs of local residents and to leave the premises quietly.
- 5. Adequate refuge (litter) containers shall be located in the premises. Prominent, clear and legible signage (in not less than 32 font bold) shall be displayed at all exists to the premises requesting the public to respect the area and ensure that litter is disposed of properly and in appropriate litter bins.

- 6. I ensure that the area immediately outside the premises is regularly checked for litter during operating hours and that any litter found is disposed of appropriately
- 7. All staff shall wear clothing which identifies them as members of staff of the premises.
- 8. The Premises License Holder and staff will not Permit alcohol to be consumed on the premises.

I assure you that i will follow the licensing objectives .When start restaurant (hot and cold food shop)

With Regards

Varinderjit Singh

60, commercial road

Hereford

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